



Covid 19 Specific Risk Assessment

Company name: PubLove

Assessment carried out by:

Mark Gibbons

Date of next review: 29th August 2020

Date assessment was carried out: 29th July 2020

All assessments in this document relate to expose of individuals to Covid-19 infection and the risk of catching the Coronavirus.

Risk Reference	What are the hazards?	Who might be infected?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Policy
PLHRA1	Handling key cards	Team Members Hostel Guests	n/a	All keys are sanitised after the guest departure in preparation for all new arrivals.	Team	Every day after checkout	1, 5
PLHRA2	Guest check-in - Contactless	Team Members Hostel Guests	n/a	Contactless check-in available for all guests with social distancing protocols in place.	Team	Daily	1, 2a, 2b



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PLHRA3	Guest check-in – Guest Travel Questionnaire	Team Members Hostel Guests	n/a	Guest Travel Questionnaire to be completed prior to arrival by all guests. Guests “walking in” with no reservation will be asked to complete the questionnaire verbally.	Team Hostel Guests	Daily	1, 2a, 2b
PLHRA4	Guest check-in – Temperature checks	Team Members Hostel Guests	n/a	All guests arriving to stay will have their temperature checked on arrival and recorded.	Team Hostel Guests	Daily	1, 2a, 2b, 8
PLHRA5	Guest check-in – ID/passport checks	Team Members Hostel Guests	n/a	All guests arriving will be required to show their ID/passport for identity purposes. Guests will be asked to place their ID/passport on to a scanner.	Team Hostel Guests	Daily	1, 2a, 2b



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PLHRA6	Guest check-in – taking payments	Team Members Hostel Guests	n/a	Card payments only, payments at bar only, plastic screens.	Team Hostel Guests	Daily	1, 2a, 2b
PLHRA7	Bedroom Capacities & Facilities	Team Members Hostel Guests	n/a	Shared dormitory accommodation has reduced occupancy levels. Middle bunk beds are not in use and bed ladders are only for top bunk guests only. Rubbish bins have been removed. “Head” and “Feet” notices guide guests which end of the bed to sleep. Hygiene screens installed in all guest bedrooms.	Team Hostel Guests	Daily	1, 2a, 2b, 7
PLHRA8	Bathrooms	Team Members Hostel Guests	n/a	All bathrooms & wet rooms have been allocated to bedrooms.	Team Hostel Guests	Daily	1, 2a, 2b, 4a, 4c



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				Additional cleaning in place with a weekly deep clean. Bacterial wipes available in each bathroom for guests to use. Customer Contact Points identified for additional daily cleaning.			
PLHRA9	Hostel Housekeeping	Team Hostel Guests	n/a	Weekly deep clean of the hostel, additional cleaning daily, Customer Contact Points identified for additional cleaning	Team	Daily	1, 4a, 4b, 4c, 4d
PLHRA10	Luggage Storage	Team Hostel Guests	n/a	Weekly deep clean of the luggage room, additional daily cleaning, Customer Contact Points	Team	Daily	1, 4a, 4b, 4c, 4d, 6



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				identified for additional cleaning			

More information on managing risk: www.hse.gov.uk/simple-health-safety/risk/